



## **3 year old Lead Teacher**

Little Alim's Academy is currently seeking caring, energetic and responsible individuals who are interested in making a difference in the lives of young children in our preschool classes with children 3 years of age.

**Duties and Responsibilities:** The Lead Teacher is responsible for creating and implementing lessons that align with the school's monthly plan. The ideal candidate will be able to perform the following tasks:

- 1) Provide a variety of materials and resources for children to explore, manipulate and use both in learning activities and in imaginative play.
- 2) Attend to children's basic needs by providing the following: snacks, proper restroom breaks, reinforcing proper standards of hygiene and any other basic childcare need to promote a safe and enriched learning environment.
- 3) Teach age appropriate skills based on the child's abilities such as color, shape, number and letter recognition, personal hygiene, and social skills.
- 4) Modify and accommodate lessons to meet the needs of all students.
- 5) Establish and enforce rules for behavior, and procedures for transitions throughout the day.
- 6) Use literacy through read alouds, small and whole group learning time and individual centers.
- 7) Organize and lead activities designed to promote physical, mental and social development, such as games, arts and crafts, music, and storytelling.
- 8) Keep organized daily and weekly assessments of student progress.
- 9) Provide weekly lesson plans that incorporate accommodations for children
- 10) Have a daily, weekly and monthly communication log with parents through newsletters, emails and calendars.

### **Qualifications**

Candidate must love children and is able to communicate effectively with parents and staff members. They must have experience with preschool age children and must have an Early Childhood experience and certificate. Compensation is based on experience and education.

**Location:** East Cobb

**Hours Available:** Part-time (M-F) 9:00am-2:00pm

### **How to Apply**

Send your resume and cover letter including salary requirements and/or history to Leena Khan-Farooqui and Raabia Siddiqui at [Careers@littlealims.com](mailto:Careers@littlealims.com).